Memorandum of Understanding

between

UNIVERSITAS YARSI
INDONESIA
and
UNIVERSITY OF SANYA
HAINAN, CHINA

This agreement is a general enabling document for inter-institutional cooperation between Universitas Yarsi, Indonesia (hereafter referred to as the First Party) and University of Sanya, Hainan, China (hereafter referred to as the Second Party). Memoranda of cooperation between individual divisions, schools, colleges and faculties may be attached to it. Those memoranda will be signed by appropriate officers of the units and with specify details of the cooperation between units.

The agreement, therefore, is made as a gesture of goodwill between the faculties and mutual benefit through the cooperative effort in the following agreement:

PART 1
SCOPE OF THE COOPERATION

The purpose of this agreement is to promote international understanding, scholarly collaboration, cultural interaction and friendship by supporting educational professional and activities among faculty and students of the two institutions. Accordingly, the areas of cooperation will include, subject to mutual consent, any program offered at either university as felt desirable and feasible on either side and that both sides feel contribute to the fostering and development of the cooperative relationship between the two universities.

PART II
AREAS OF COOPERATION

Specific areas of cooperation between the two institutions, subject to the availability of funds and the approval of both Parties, include, but are not limited to the following:

1. Exchange of faculty members;
2. Exchange of students;
3. Joint research activities;
4. Participation in seminars and academic meetings;
5. Exchange of academic materials and other information; and
6. Special short-term academic programs.
7. Internship Student

The terms of such mutual assistance and necessary budget for each specific program and activity that is implemented under the terms of this agreement shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of the particular program or activity and the terms of such program and activity shall be negotiated on an annual basis. Each university will designate a Liaison Officer to develop and coordinate specific activities or programs.

PART III
STUDENT EXCHANGE

Qualified undergraduate and graduate students from each university may apply to the other institution for the purpose of pursuing an approved course of instruction on a non-degree or an internship program for one academic year, one semester or one summer session. It is understood that each university will nominate for the exchange, students of high scholarship, maturity and promise. The Host Institution will reserve the right of making final judgments on the admissibility of each student nominated for exchange.

1. The First Party will send up to ten (10) exchange students to the Second Party each year and the Second Party will send up to ten (10) exchange students to beginning with the academic year unless this number is changed by mutual consent of the two parties. The liaison officers of the two institutions will review the program annually to determine any imbalance in the number of exchange students, and adjust the number of students the following year if necessary, to maintain a reasonable balance in the exchange.
2. Exchange students may apply to any academic program offered at the Host Institution at a level determined by the Host Institution. The Host Institution reserves the right to exclude students from restricted enrolment courses.
3. Exchange students must satisfy language proficiency and all other requirements for admission to the Host Institute as determined by the regulations of the Host Institution unless exceptions are noted and added to this agreement in an Appendix. Some formal evidence of English proficiency is generally required of applicants who are not native speakers.
4. Both institutions agree to provide tuition waive for student exchange program.
5. The exchange students must agree to abide by all the rules and regulations of the Host Institution. Within the limit of possibilities and regulations, the exchange students will have access to the host institution's resources, as do other students of the institution.
6. Any academic credit earned at the Host Institution must be transferred to the Home Institution in accordance with the procedures determined by the latter. Each institution agrees to provide the Home Institution an official academic report for all exchange students at the end of their exchange program. The Host Institution also agrees to furnish exchange student with official transcript of credit at the student's request.

7. The Host Institution agrees to provide appropriate counseling and other assistance to the exchange students, including assistance in finding adequate on-campus or off-campus housing.

PART IV: FACULTY STAFF EXCHANGE

1. Faculty members from the two universities may apply to spend an academic semester or a shorter period at the other university serving as visiting member of the teaching faculty or research staff to undertake assigned duties as a visiting faculty member. Each party may have commitment to have at least one faculty member to do teach. This exchange will be embedded with the joint research between two parties.
   a) Remuneration will be based on the each party; and
   b) The expense of the trip to and from the hosting institution will be borne by the exchanging lecturers or, in case of sufficient funding, by the home institution from research budget.
2. The exchange of faculty members shall be subject to the instructional and staffing requirements of each university. The approval of exchange faculty, the assignment of teaching responsibilities and all other features of an academic appointment shall require the approval of the appropriate academic and administrative officers in each university.
3. The arrangement and expense of accommodation will be the responsibility of the faculty member exchanged, but each university agrees to use its best efforts to find suitable housing for the exchange visitor.
4. This exchange shall continue until such time as either university gives notice to terminate the agreement. In such an event, the faculty members shall continue their duties until the end of the then- current term in which notice of termination is given.
5. The hosting institution will assist in finding adequate, secure, reasonably priced on-campus or off- campus accommodation.

PART IV
RENEWAL, TERMINATION AND AMENDMENT

This agreement shall remain in force for a period of five (5) years from the date of the last signature and may be amended by written consent of both parties. Either party may terminate the agreement in advance of its normal expiration providing the other party with ninety (90) days written notice.

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In witness whereof, the parties hereto have offered their signature:

Signed for and on behalf of
UNIVERSITAS YARSI

Dr. Fasli Jalal
Rector of YARSI University

Signed for and on behalf of
UNIVERSITY of SANYA

Dr. Lu Dan
Rector of University of Sanya

Date:December 12th, 2019

ANNEX 1: Number of Participants

The number of exchanged students, lectures and researchers can be arranged as follows:

a) The maximum of 10 students will be exchanged between institutions for each semester
b) The maximum of 2 lectures will be exchanged between institutions for each semester
c) The maximum of 2 researchers will be exchanged between institutions for each semester.
d) The maximum of 5 internship students will be exchanged between institutions for each year.